REGISTRATION FEE REFUND



REQUEST/AUTHORIZATION

PLEASE PRINT OR TYPE

VTR-304 (Rev 11/09)

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|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **TO:** |  | | | , | TAX ASSESSOR-COLLECTOR | | | |  |
|  | |  | / |  | | COUNTY/NUMBER | | | |  | |
|  | |  | | | | ADDRESS | | | |  | |
|  | |  | | | | CITY/STATE/ZIP | | | |  | |
|  | |  | | | | AC/PHONE |  | / |  | | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| BY AUTHORITY OF THE TEXAS TRANSPORTATION CODE §502.183 A REFUND OF REGISTRATION FEES IS ISSUED TO THE OWNER OR AUTHORIZED AGENT OF THE FOLLOWING VEHICLE FOR THE: **PLATE**  **STICKER**  **PLATE AND STICKER**  **CAB CARD**  **ALL APPLICABLE EVIDENCE SUCH AS PLATE, STICKER, AND/OR LICENSE RECEIPT MUST BE ATTACHED BEFORE AUTHORIZATION IS GRANTED.** | | | | | | | | | | | AUTHORIZED REGISTRATION FEE | | |  |
| $ |  | |  |
| LIST OTHER FEES | | |  |
| $ |  | |  |
| $ |  | |  |
| $ |  | |  |
| $ |  | |  |
| $ |  | LOCAL FEES\* |  |
| $ |  | **GRAND TOTAL** |  |
|  | | | |
| **\*AUTHORIZATION FOR REFUND OF LOCAL FEES  MUST BE MADE BY THE COUNTY** | | | |
|  | VEHICLE INFORMATION | | | | | | | | | | | | |  |
|  | LICENSE PLATE NUMBER YEAR/MAKE STICKER NUMBER EXPIRATION MONTH/YEAR | | | | | | | | | | | | |  |
|  |  | | | | | | | | | | | | |  |
|  | VEHICLE IDENTIFICATION NUMBER DOCUMENT NUMBER | | | | | | | | | | | | |  |
|  | OWNER INFORMATION       (   ) | | | | | | | | | | | | |  |
|  | REGISTERED OWNER PHONE NUMBER | | | | | | | | | | | | |  |
|  |  | | | | | | | | | | | | |  |
|  | STREET ADDRESS CITY/STATE/ZIP | | | | | | | | | | | | |  |
|  |  | | | | | | | | | | | | |  |
|  | MAILING ADDRESS CITY/STATE/ZIP | | | | | | | | | | | | |  |
|  | | | | |  | | | | | | | | |  |
|  | SIGNATURE OF OWNER OR AUTHORIZED AGENT REQUESTING REFUND | | | | | | | | | | | | |  |
|  | **REASON FOR REFUND** | | | | | | | | | | | | |  |
|  | **ON**       **THE VEHICLE WAS** | | | | | | | | | **\*SOLD**  **\*JUNKED** | | | |  |
|  | **\*** DATE PRIOR TO THE EFFECTIVE DATE OF REGISTRATION | | | | | | | | |  | | | |  |
|  | **WRECKED** | |  | | | NOTE: VEHICLES WRECKED AFTER THE EFFECTIVE DATE MUST APPLY FOR A CREDIT FEE VOUCHER (FORM VTR-50) IF SUFFICIENT REGISTRATION REMAINS. | | | | | | | |  |
|  | DATE | | | | |  |
|  | **OR THE VEHICLE WAS:** | | | **DOUBLE REGISTERED  REGISTERED IN ERROR  OTHER** | | | | | | | | | |  |
|  | **REMARKS:** |  | | | | | | | | | | | |  |
|  |  | | | | | | | | | | | | |  |
| **🡻 COUNTY USE ONLY 🡻 APPROVAL 🡻 VTR USE ONLY 🡻** | | | | | | | | | | | | | | |
|  |  | | | | | |  |  | **APPLICATION RECEIVED  IN PERSON  BY MAIL**  RECORD UPDATED **YES  NO**  AUTHORIZED REFUND **FULL  PARTIAL** | | | | |  |
|  |  | | | | | |  |  |  |
|  | RTS TRANSACTION NUMBER | | | | | |  |  |  |
|  |  | | | | | |  |  |  |
|  | SIGNATURE OF AUTHORIZED COUNTY PERSONNEL | | | | | |  |  |  |
|  |  | | | | | |  |  |  | | | | |  |
|  | DATE REFUND ISSUED TO APPLICANT CHECK # | | | | | |  |  | RTS AUTHORIZATION DATE REGIONAL OFFICE /PHONE | | | | |  |
|  |  | | | | | |  |  |  | | | | |  |
|  | SIGNATURE OF OWNER OR AGENT RECEIVING REFUND | | | | | |  |  | AUTHORIZED SIGNATURE FOR THE VEHICLE TITLES AND REGISTRATION DIVISION | | | | |  |
|  |  | | | | | |  |  |  | | | | |  |